

Department of Energy (DOE) Office of Environmental Management (EM)  
Special Notice regarding Reverse Industry Day (RID) on May 4, 2023

This DOE EM RID provided an opportunity for agency acquisition professionals to learn about the challenges and issues that are most important to companies when doing business with the agency. During the event, two panels of industry leaders shared valuable insight on the industry decision-making process and offered perspectives on how to enhance the DOE EM business environment. The PowerPoint presentation for both panel sessions, as well as a recording of the event, can be found at <https://www.emcbc.doe.gov/SEB/RID>.

In the interest of transparency as well of a reflection of DOE EM's commitment to partnering with industry, DOE EM commits to incorporate the following items to the maximum extent practicable:

- ❖ **Forecasts:** Industry seeks centralized, more complete forecast information, including task orders under IDIQ contracts.
  - EM notes that the Office of Small and Disadvantaged Business Utilization (OSDBU) is currently working on updating/improvements to its DOE Acquisition Forecast at <https://www.energy.gov/osdbu/acquisition-forecast>.
  - EM will also provide forecast information for upcoming requirements amongst multiple award IDIQ contract holders.
- ❖ **Request for Information/Market Research:** Industry recommends asking thought-provoking questions during market research and providing sufficient time for industry responses. Further, during the market research phase, the Government should continue engagement with RFI respondents and ask follow-up questions as necessary.
  - EM will prioritize including more procurement-specific, thought-provoking RFI questions.
  - EM will implement RFI response time of at least 21 days.
- ❖ **Information/Engagement:** Industry desires more information in the pre-solicitation phase, including greater engagement during the Pre-Solicitation Conference, 1-on-1s, and Draft RFP phases. Additionally, industry communicated a strong preference for in-person engagement.
  - EM will continue to maximize communication between the procurement team and industry in the pre-solicitation phase, while preserving a duty to equally share information amongst interested parties to maximize competition and fairness.
  - This greater level of communication will include more consistent utilization of 1-on-1 meetings for procurements along with other types of information exchanges included in FAR 15.201.
  - EM will prioritize conducting in-person engagement.
- ❖ **Draft RFPs:** Industry has a very strong preference for Draft RFPs whenever possible. To allow for proposal planning, team formation, and small business utilization, it is ideal for DOE to notify industry of the anticipated timeframe between Draft RFP and Final RFP issuance.
  - EM will continue to maximize utilization of Draft RFPs.
  - EM will continue posting its “Quarterly Procurement Special Notices” on SAM.gov and concurrently at [https://www.emcbc.doe.gov/SEB/EM\\_QPU](https://www.emcbc.doe.gov/SEB/EM_QPU), which projects the Final RFP releases that it expects to be posted within the forthcoming six-month period.